



**NATIONAL UNIVERSITY OF SCIENCES AND TECHNOLOGY**  
**SECTOR H-12, ISLAMABAD**  
**REQUEST FOR DEFERMENT/SUSPENSION OF SEMESTER**

1. Regn No. \_\_\_\_\_ 2. Name \_\_\_\_\_
3. Discipline \_\_\_\_\_ 4. Institute \_\_\_\_\_
5. Deferment/Suspension Requested for:  
Semester \_\_\_\_\_ Duration \_\_\_\_\_
6. Will Rejoin :  
Semester \_\_\_\_\_ Date \_\_\_\_\_
7. Reasons for Deferment/Suspension (Tick(√) relevant Reason)
- a. Domestic/Personal Reason
- b. Medical Reason
8. Recommendation of FBS  
FBS No \_\_\_\_\_ Held on \_\_\_\_\_  
Item No \_\_\_\_\_
9. Copy of Fee Challan attached Amounting to Rs. \_\_\_\_\_
- Student's Signature \_\_\_\_\_ Signature of HoD \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

(For Office Use Only)

1. Deferment : Recommended / Not Recommended
2. Duration of Deferment \_\_\_\_\_
3. Will Rejoin on: Semester \_\_\_\_\_ Date \_\_\_\_\_
4. Fee due for Deferred period Rs. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
AD / DD (MS)

Approved / Not Approved

Date: \_\_\_\_\_

\_\_\_\_\_  
Registrar

Notes:-

- a. No Column will be left blank.
- b. Deferment period will be counted toward overall allowed duration for completion of master's program.
- c. Applicant will be charged registration fee @of 25% of tuition fee per month for the deferred period and 50% in case deferment/suspension of 1<sup>st</sup> Semester is required.

## Instructions for Filling the Deferment/Suspension Form

1. Student desirous of seeking Deferment/Suspension will fill the form and submit to respective Institute duly signed by student and HoD/Dean.
2. Student will mention the semester for which Deferment/Suspension is required as Fall/Spring/Summer.
3. FBS No. with date and Agenda/Item No as per which the Deferment/Suspension has been approved will be mentioned in the relevant column (Ser 8).
4. Registration fee at the rate 25% of tuition fee per month and 50% for deferment/suspension of 1<sup>st</sup> Semester will be paid in advance and copy of challan will be attached with the application.
5. Request for Deferment must reach Registrar Dte (Main Office) before start of the semester.