

INSTITUTE OF ENVIRONMENTAL SCIENCES & ENGINEERING SCEE(IESE)
SCHOOL OF CIVIL & ENVIRONMENTAL ENGINEERING (SCEE)
UNDERGRADUATE PROGRAM IN ENVIRONMENTAL ENGINEERING

JOINING INSTRUCTIONS

General

1. **Schedule**. The undergraduate program for BS Environmental Science and BE Environmental Engineering will start at Institute of Environmental Sciences and Engineering, School of Civil & Environmental Engineering, NUST Campus, H-12, Islamabad from 09 September 2024. The students have to report at 0930 Hrs on 02 September 2024. The first semester schedule is as under:-

Semester	Duration	Dates
Fall Semester 2024	18 Week	(09 Sep 2024 to 12 Jan 2025)

Note: Classes would be held for five days a week i.e. from Monday to Friday.

2. **Aim**. To impart requisite undergraduate Environmental Engineering/Science academic knowledge and practical training to the selected students at the National University of Sciences and Technology (NUST).

3. **Scope**. The undergraduate programs are based on academic and research requirements as prescribed by NUST Statutes/Policies and HEC/PEC's guidelines.

4. **Code of Ethics**. Please ensure that you have thoroughly read NUST Code of Ethics before your arrival at NUST.

5. **Registration**. All students will be registered with NUST and allotted a registration number.

6. **Conferment**. Upon successful completion, students will be awarded the BE/BS Degree in respective disciplines by NUST.

7. **Training Facilities Available at the Campus**. The Institute offers the following facilities:-

- a. **Library**. Access to a well stocked library with latest technical publications, research journals, conference/workshop proceedings, periodicals and magazines. On-line access to HEC digital library is also available.
- b. **Computer Centre**. A well equipped computer centre is available to students.
- c. **Training Aids**. Multi-media, slide projector, smart podium, smart white board, smart board etc. are available. Students will make their own arrangements for the stationery etc.

Joining Procedure

8. **Arrival**. Students are advised to reach SCEE, NUST campus at H-12 Sector, Islamabad on 02 Sep 2024 at 0930 hrs. The reception office at the building will be functional from 0900 hrs onwards.

9. **Documentation**

- a. Students should bring **ALL ORIGINAL EDUCATIONAL DOCUMENTS** along with the following documents:-
 - (1) National Identity Card.
 - (2) 04 passport size colored photographs.
 - (3) Medical fitness certificate from a registered Medical practitioner.
 - (4) AFFIDAVIT on stamp paper (Rs.100)
 - (5) All students must bring their statement of result/ provisional results in case of non-availability of equivalence certificates
- b. NUST identity card will be issued to the students after the commencement of the program.

Administration

10. **Hostel Accommodation & Submission of dues:**

All categories of students must confirm to DD Hostels at +92-51-90851508 (Mr. Nasir Saeed) about their requirement of bachelor accommodation. In this context, students are to submit the form available at NUST website www.nust.edu.pk along with required documents/bank draft, directly to Hostel section (Adm Dte).

11. **Boarding/ Lodging NUST Students**

NUST students would be provided furnished accommodation. However, the students shall bring their own bedding i.e. bed cover, pillow with cover, blanket etc.

Miscellaneous

12. **Mess.** All students utilizing the hostel facilities will dine in NUST Mess and would be required to clear mess bills on monthly basis. They will become members of the mess on the day of reporting.

13. **Personal Vehicle.** Students desirous of keeping cars/motorcycles will seek permission in writing from DD Hostels/Security Branch. NUST sticker will be displayed on all such vehicles.

14. **Parents/Guardians visit to Hostels.** Parents, guardians, relatives and friends are NOT allowed to visit the hostels.

15. **Postal Arrangements.** All incoming private mail will be placed at the Students Information Desk next to the main entrance of the building. Registered letters will be handed over personally. Postal address will be as follow:-

Batch - 2024

Institute of Environmental Sciences & Engineering SCEE (IESE)- NUST
H-12, Islamabad